

Bylaws of Coastal Carolina Chapter of Alpha Xi Delta

ARTICLE I – Membership

Section. 1 New Member Requirements. To be considered for membership, a woman must be a full-time student at Coastal Carolina University and have at least a 2.7 cumulative college grade point average.

Section. 2 Active Member Requirements. All active members of Alpha Xi Delta must maintain at least a 2.5 cumulative grade point average and be a full-time student at Coastal Carolina University.

Section. 3 Inactive status. No more than %5 members may have inactive status per term. Procedures for determining inactive status will be as prescribed in the National Bylaws. Members who are voluntarily or involuntarily inactive must pay National Dues and Fees.

Clause 1 Emergency inactive status will be granted throughout the semester with proof of extenuating circumstances. This will be at the discretion of the Chapter Advisor with the recommendation of the Executive Committee and the approval of the Area Facilitator.

Clause 2 A member that has been granted inactive status is not allowed to attend member events unless invited by the Executive Committee. A request for invitation must be submitted to the Executive Committee by the start of their meeting the Sunday before the said event. The number of events that an inactive member may attend will be at the discretion of the Executive Committee.

Section. 4 Alumna Status. Alumna status is granted to a member who has recently graduated or has been a collegiate student for four (4) years at Coastal Carolina University.

ARTICLE II – Meetings

Section. 1 Chapter. Chapter meetings are to be held every Sunday evening during the academic year, except when prohibited by campus regulations. *Attendance is mandatory unless otherwise approved by the Executive Committee.* Members will be required to arrive 15 minutes early and line up in alphabetical order. The Marshall will enforce attendance and late entry will not be granted without valid excuse and use of the ritual knock. at 5:45 for attendance. Meetings will begin promptly at 6:00 pm.

Section 2 *Executive:* Executive Committee meetings will be held prior to each chapter meeting in addition to any other time specified by the President.

Section. 3 New Member. New member meetings are to be held weekly at a time designated by the new member orientation chair with the consent of the new member class. Attendance at new member meetings is mandatory for all new members. Failure to meet 75% of new member meetings may result in release of membership.

Section 3.1 New Members are not to be in attendance of Chapter meetings until they are initiated.

Section. 4 Special. Special meetings may be called by the following officers: President, Recording Secretary, Programs Vice President, Financial Vice President, Membership Vice President, Public Relations Vice President or Chapter Life Vice President. President or any Executive Officer. Notice must be given to the chapter members 24 hours in advance, and the meetings will be mandatory except in cases of scheduled class, illness, or emergency.

Section. 5 Councils. Each council will meet once per week at a time established by the vice president in charge of the council. *Attendance for council officers is required except in the case of scheduled class, illness or emergency.* All Members with out offices are required to attend a weekly counsel meeting of their choice for merit.

Section 5.1 Vice presidents of each council are required to submit a weekly Council Report to the President within 24 hours of their meeting. The President will review and distribute all Council Reports to each Executive Officer at Executive Meetings. (see Appendix ___)

Section. 6 Quorum. : Sixty percent (60%) of the chapter membership eligible to vote shall constitute quorum. Quorum is required to act in all chapter business.

Section 7 *Chapter Bylaws:* Chapter Bylaws must be read and given to each newly initiated member at the first meeting following the initiation.

Section 8 *Excuses:* Excuses for chapter meetings, recruitment events, and other mandatory events must be given to the Executive Committee twenty-four (24) hours prior to the activity unless previously specified by the Executive Committee. An excuse received less than 24 hours prior to the activity will not be excused except under extenuating circumstances. Unexcused absences will result in a loss of merit points for the activity.

Clause 1 Excuses will be granted for class attendance, illness and emergencies. Excuses for extenuating circumstances will be granted at the discretion of the Executive Committee.

Clause 2 Excuses will be granted for work except for events that are planned at least two weeks in advance well in advance for all mandatory events as specified by the Merit System (Heart Sunshine Points). (See Appendix ___). , such as chapter meetings, formal recruitment events, ceremonies, and chapter retreats.

Clause 3 All recruitment workshops, events, and practices are mandatory as specified by the Merit System (Heart Sunshine Points). If attendance at the above stated events is not met then the member's participation at formal recruitment events may not be permitted at the discretion of the Membership Council.

ARTICLE III – Finances

Section. 1 Dues and Fees

Clause 1 Chapter dues. Chapter dues of \$500 per semester are paid by all members. This amount will be evaluated every year and may be changed by majority vote of the chapter. If the dues are not paid by the 10th of the following month, the member will be placed on financial probation. Members in charge of status will be subject to the financial suspension procedures. **See Appendix B**

Clause 2 New member fees. The national new member fee is \$45. New member fees must be paid within 10 days of the pledging ceremony.

Clause 3 Initiation fees. The national Initiation fee is \$130 and must be paid before Initiation.

Clause 4 Quill badge. All new members will be offered the opportunity to select their own badges. Badges must be paid for before Initiation by the Initiate.

Clause 4.1 All current dues owed must be paid by Initiate 48 hours prior to Pre-Initiation. If a New Member has an outstanding balance, New Member will not be permitted to be initiated.

Clause 5 National semi-annual dues and risk management fee. National semi-annual dues are paid twice per academic year. The risk management fee is broken into two installments. These funds are paid to the chapter, and then the chapter pays the National Fraternity.

Clause 6 Corporation note. All members will pay a corporation note totaling \$50 in 2 installments of \$25 each.

Clause 7 Local Panhellenic dues are subject to change each semester and are set by the Office of Fraternity and Sorority Life at the university, which may effect our overall Chapter dues.

Clause 8 Chapter savings and convention funds. Members will pay \$_____ into the chapter's savings account every _____. Members will pay \$_____ in the chapter's convention account every _____.

Clause 9 Inactive Status fees. Members on inactive status are required to pay national semi-annual dues and risk management fees and local Panhellenic dues during the term before their status begins. A local inactive status fee of \$_____ will also be paid to the chapter.

Clause 10 Collection. All payments are to be paid directly to Omega Financial Systems. Payments are considered late seven days after the due date.

Clause 11 Miscellaneous expenses. The Financial VP will set a payment schedule for miscellaneous billed items including, but not limited to t-shirts, and formal events.

Section. 2 Chapter funds.

Clause 1 Chapter savings account. The chapter will maintain a minimum balance of %10 of the annual operating budget in the annual banking accounts at all times.

Clause 2 Special funds. Each year the chapter will set aside a minimum of \$1000 to help aid in the cost of sending members to the National Convention or Alpha Xi Delta's National Leadership Program on alternating years.

Section. 3 Budget. A budget for each academic year will be established by the Financial VP in cooperation with chapter officers and with the guidance of the financial advisor. The budget is to be completed and voted on by the chapter in time for submission to the Area Facilitator by April 1.

Section. 4 Check signatures. The only officers authorized to sign chapters checks are the Financial VP, president, chapter advisor and financial advisor.

Section. 5 *Reimbursement for expenditures.*

Clause 1 Vice Presidents are responsible for monitoring the spending within their councils in accordance with the budget. All purchases are subject to the approval for the Financial Vice President.

ARTICLE IV – Elections

Section. 1 Timing. Elections will be completed by November each year.

Section. 2 Nominating Committee. A nominating committee is to be elected by the chapter four weeks prior to elections. It is to be composed of at least one senior, one junior, one sophomore and one freshman, and the chapter advisor. The chapter president serves with no vote.

Clause 1 Each Nominating Committee member is required to sign the Nominating Committee contract (Appendix I). Violation of the Nominating Committee contract will result in probation or immediate removal from office to be decided by the Executive Committee. In the event of the removal of a Nominating Committee member her replacement will be appointed by the Executive Committee.

Section. 3 A slate of candidates is selected by the nominating committee. The candidates for elected officers shall be as stated in the National Bylaws.

Clause 1: *Slate of Officers* A slate of officers is selected by the Nominating Committee. The elected officers shall be slated in the following order:

President
Chapter Life Vice President
Public Relations Vice President
Financial Vice President
Membership Vice President
Programs Vice President
Recording Secretary
Panhellenic Delegate
New Member Orientation Chair
Academic Achievement Chair
Corresponding Secretary
Publicity Chair
Historian
Chaplain
Marshall
Ritual Chair
Internal Philanthropy Chair
External Philanthropy Chair

Section.4 *Qualification for any office or chair:* No member may be a candidate for an Executive office that has less than a 2.5 75 cumulative grade point average, and no member may be a candidate for any office that has less than a cumulative college or university average of 2.75 or whom is delinquent in her accounts. Any elected or appointed position that fails to maintain the required cumulative grade point average or full time enrollment, shall automatically relinquish her office.

Section.5 *Timing:* Elections will be completed by the end of B term each year.

ARTICLE V – Officers

Section 1 *Term of office:* The length of term of office for collegiate chapter officers is one calendar year.

Section 2 *Vacancies.* Should a vacancy in an office occur during the course of the year, the Executive Committee will appoint a replacement, unless the position is a slated office, in this case the chapter will vote on an interim officer.

Clause 1 The chapter will nominate candidates from the floor. Once candidate is nominated she must approve or deny the nomination. If she approves she must leave the room. After all nominations are made and all nominees have exited the room chapter members may say three pros for each nominee. After this discussion a paper ballot will take place.

Clause 2 *Vacancy in Chapter President.* If the Chapter President vacates her role, the Chapter Life Vice President shall fulfill her duties until the Executive Committee appoints a replacement.

Section 3 *Structure and duties:* The chapter officer structure and duties shall be as outlined in the Manual for Chapter Officers.

Section 4 *Training:* Each year after chapter elections both incoming and outgoing officers and all chapter advisors must attend a chapter officer training retreat. Each officer must also attend a new officer training session and a transition meeting for their designated council. Each incoming Executive Committee officer must also attend Executive Committee meetings in B-Term.

ARTICLE VI – Appointments

Section. 1 Officers. The following officers are to be appointed by the executive committee.

Activities Chair

Alumnae Relations Chair

Assistant New Member Orientation Chair

Assistant Financial Vice President

Assistant Fundraising Chair

COB Chair/Recruitment Secretary

Composite Chair

Fraternity Heritage Chair

Fundraising Chair

Intramural Chair

Marketing-Alpha-Xi (MAX) Chair Member-at-Large

Parent Relations Chair

Scrapbook Chair

Social Chair

Song Chair

Spirit Chair

Technology Chair

T-Shirt Chair

Clause 1 Any member of National Council, National Council's designee, the Area Facilitator, or the Chapter Advisor may remove a chapter officer from office.

Clause 2 *Financial Vice President:* The chapter Financial Vice President may be removed from her position by National Council, National Council's designee, the Area Facilitator, or the Chapter Advisor after chapter monthly financial reports are not filed with Fraternity Headquarters for three consecutive months.

Clause 3 *Requirements:* Term of office for appointed offices is to be one year, coinciding with the term of elective offices.

Section. 2 Timing. The executive committee will complete all appointments by _____.

Article VII - Scholarship

Section 1 *Member GPA Requirements.* All chapter members shall maintain a 2.5 cumulative grade point average.

Clause 1 All members will print their unofficial transcript (including html address on the bottom of the page) and bring it to the first chapter meeting of every term to be given to the Academic Achievement Chair. (D-term and summer E-term should be turned in the beginning of A-term).

Clause 2 *New Member Grades.* New member grades will be checked prior to pledging to determine whether they meet the minimum standards of membership. After pledging, the academic guidelines for new members are the same as for initiated sisters.

Clause 3 The prior semester, including summer and winter sessions, E-term grade point averages will count towards an individual's cumulative GPA for the preceding academic year.

Clause 4 Special circumstances will be considered at the discretion of the Executive Committee and the Academic Achievement Chair.

Section 2 *Executive Committee GPA Requirements.* All members of the Executive Committee shall maintain a 2.75 cumulative grade point average, and shall relinquish her office if she fails to do so.

Clause 1 Grade point averages of Executive Committee members will be verified on a term basis.

Section 3 *Officer GPA Requirements.* All non-Executive Committee officers shall maintain a 2.5 cumulative grade point average, and shall relinquish her office if she fails to do so.

Section 4 *Academic Achievement Plan.* Any member whose term GPA falls below a 2.5, or any member who receives a grade of no-record (NR) without providing acceptable notification to the Academic Achievement Chair (outlined in Article IX, Section 6) will be placed on the Academic Achievement Plan (Appendix XI) for the following term. The Academic Achievement Plan is mandatory unless the member has maintained a cumulative GPA of 3.0 or higher, in which case the plan is optional after meeting with the Academic Achievement Chair.

Section 5 *Academic Probation.* Any member whose cumulative grade point average falls below 2.5 for an academic semester (or the equivalent of 2 academic terms) will be placed on Academic Probation. A member on Academic Probation will be under the direct supervision of the Academic Achievement Chair. If a member does not achieve a cumulative 2.5 GPA by the end of her probationary term, she will be released from her membership. **See Appendix C.**

Clause 1 An ‘academic probationary term’ can be up to the length of one year (4 quarters). If the member’s average GPA during one semester (2 academic terms) is below 2.5 then the member will be released from her membership if already on academic probation. If the member’s average semester GPA is above 2.5 but her cumulative GPA is not, she will remain on academic probation until her cumulative GPA raises above 2.5 (for a maximum of one year).

Article VIII- Committees

Section 1 *Executive Committee:* The Executive Committee shall be composed of the President, Recording Secretary, Programs Vice President, Membership Vice President, Financial Vice President, Public Relations Vice President, Chapter Life Vice President, Panhellenic Delegate, and the Chapter Advisor. President and Panhellenic Delegate serve with a voice but no vote. The President will only have a vote in the event of a tie.

Clause 1 Meetings: The Executive Committee is to meet in advance of all chapter meetings as called by the President to expedite and have general charge of chapter business, preparing the agendas for chapter meetings, disciplinary proceedings and approving chapter budgets.

Section 2 *Other Committees:* Those officers who feel it necessary to coordinate a formal committee to aid with programs and any special events, may do so with the approval of the Executive Committee. Formations of such committees are encouraged for involvement of all members.

Clause 1 Members: Any committee formed under the approval of the Executive Committee, unless designated for new members only, will be open for both new members and initiated members.

Article IX- Voting

Section 1 *Membership Vote.* Election to membership shall be by a minimum of seven/eighths (7/8) vote of the entire chapter present and eligible to vote.

Section 2 *Written ballot.* Election of officers is by a written ballot, by a majority of the entire chapter membership present and eligible to vote.

Section 3 Any member on financial probation must be current on Omega Fi and in good financial standing on the day of the chapter meeting to be considered not on financial probation and eligible to vote.

Clause 1 If using Omega Fi, charges must be paid by Thursday before the chapter meeting with the payment verification forwarded to the Financial Vice President in order to be considered in good standing. If paying by check, it must be given to the Financial Vice President by Thursday evening.

Article X - Attendance and Participation

Section 1 *Mandatory events:* The following chapter events are mandatory, except in the case of scheduled class, illness or emergency:

- A. Initiation
- B. Chapter Meetings
- C. Weekly Council Meetings
- D. Recruitment Events
- E. Recruitment Preparation
- F. All Ceremonies
- G. Ceremony Preparation
- H. Annual Philanthropy Events
- I. Fundraising Events (as outlined in Article XXI) \
- J. Founder's Day

Section 2 *Merit system:* Attendance at all other chapter events will be managed by the chapter merit system. All members are expected to meet the requirements of the merit system (Heart Sunshine Points). **See appendix A.**

Section 3 *Evaluating Participation:* The Recording Secretary will evaluate each member's participation. The merit system will include positive reinforcements for those members who participate in chapter and extracurricular activities. The Recording Secretary will also present the Merit Point System each term.

- Section 4** *Required Points:* All members must earn 75% of possible merit points for each term. Any member who does not meet the required points shall be given a written notice and will be on probation for a period of 4 weeks. Probation involves loss of voting privileges, the handing over of the member's Quill to an Executive Committee Officer, and the loss of social privileges for the term of probation. If the member holds an office, the office will be permanently replaced by an Executive Committee appointment or in the case of slated positions, by a Chapter Vote.
- Section 5** *Probation:* The Recording Secretary will review merit status at the end of each term. Merit probation will ensue for members who drop below 80% of the points for the term. Merit probation will occur for the entire month following the term in which the minimum points were not met. If a member does not meet merit requirements in the initial period of probation she will be put on a secondary probation for the next seven weeks (one term). Excuses given for being sick must be submitted before the event; excuses given after the event will not be accepted without proof of illness (i.e. a doctor's note or co-pay receipt). See terms of Merit Probation (Appendices III & IV).
- Section 6** *Major events:* To be eligible to attend major events (i.e. Formal), the member must have the required amount of merit points as stated in Article XI, Section 4.
- Section 7** *Meeting minutes:* If a member cannot attend a meeting, she is required to read and sign the minutes of the meeting. When the minutes are prepared, the Recording Secretary will notify the Chapter, and sisters will have 96 hours to sign the minutes to receive full merit points for excused absences or half merit points for unexcused absences. The minutes will be printed by the Recording Secretary and they will be put in a certain room of the house.
- Section 8** *Application and Administration:* The Recording Secretary will handle the merit system application and administration. A committee may be formed if needed. It is the members' responsibility to inform the Recording Secretary of any absences 24 hours prior to the event or meeting.

Article XI - Alcohol and Risk Management

- Section 1** The Iota Pi Chapter of Alpha Xi Delta abides by the National Bylaws, State of South Carolina and Coastal Carolina University policies on alcohol consumption and drug use, as well as the Panhellenic Alcohol Free Resolution and C.A.R.E. Manual.
- Section 2** The said policy, being implemented with the well being and protection of the chapter and her members in mind, shall not permit the consumption of alcohol at any Alpha Xi Delta event by any member below the legal age of twenty-one years. Illegal drugs will not be tolerated at any event.

Clause 1 No member may leave an Alpha Xi Delta event in any vehicle other than the one in which they came.

Clause 2 No member of legal drinking age may purchase or distribute alcohol to anyone not of legal drinking age.

Clause 3 No member may leave the location of an Alpha Xi Delta event unless otherwise approved by the Executive Committee.

Clause 4 Under most circumstances socials and other nighttime events will end no later than 2:00 AM.

Clause 5 No social overnight events will be held.

Clause 6 The C.A.R.E. Manual must be followed.

Section 3 To preserve the reputation and intent of Alpha Xi Delta, no alcohol consumption and drug use shall be permitted by a member while displaying affiliation with Alpha Xi Delta.

Section 4 All Members should not consume alcohol twenty-four hours before or after the preference, pre-initiation, and initiation ceremonies.

Clause 1 If said consumption occurs punishment is, at a minimum, social probation. Other terms of punishment are at the discretion of the Executive Committee.

Section 5 If a member is visibly under the influence of alcohol or hung-over at a ceremony they will be asked to leave and their punishment will be at the discretion of the Executive Committee.

Section 6 If the chapter co-sponsors an event with any other organization, no chapter member may return to the facilities of that organization for the remainder of the evening. Violations will be determined at the discretion of the Executive Committee.

Article XII: Online Posting and Communication

Section 1 When posting information and identifying yourself as a member of Alpha Xi Delta, you are representing Alpha Xi Delta as a national organization as well as a chapter. Members may not post information online that may portray them breaking the law or in a negative light while displaying affiliation with Alpha Xi Delta by using the name Alpha Xi Delta, the Greek letters, the fraternity's crest, or the Quill.

Members who identify themselves as members of Alpha Xi Delta and post negative, insulting, threatening information, or engage in any behavior that is

contrary to the membership standards of conduct outlined in the Alpha Xi Delta Membership Agreement, may be subject to discipline at the chapter or national level. Appropriateness of content is subject to the discretion of the Executive Committee.

Clause 1 Members may not post any information on the Internet suggesting that they are partaking in any activity that is illegal. This includes all versions of social media. AIM profiles, My Space pages, Facebook profiles, etc.

Clause 2 Members may not post photographs of themselves drinking if they are under the legal drinking age of 21. If over the legal age of 21, photos with alcohol are permitted at the discretion of the Executive Committee within reason. For example, photos of members doing shots, keg stands, beer funnels, etc. are unacceptable, while photos of members holding alcoholic beverages are permitted.

Clause 3 When studying abroad, the rules of that country apply to the member. If a member is in a country where she is of legal drinking age, she may post photographs with alcohol in them within the guidelines above.

Clause 4 A member may not post pictures that portray herself or others in a light that is overtly provocative or compromising to her character. For other probations. [See Appendix D.](#)

Clause 5 The Public Relations Vice President monitors the online presence of all members on social media. If a member affiliates themselves with Alpha Xi Delta on other social media accounts including but not limited to Snapchat Stories, Tumblr, or personal blogs then the PR VP will also monitor such account. Should the PR VP find or be shown any online content that indicates any member is not representing the values of our fraternity and not obeying the law, the PR VP will contact the offending member. Offending posts include: underage drinking, sexually inappropriate material, excessively vulgar language, illegal drugs or drug paraphernalia, members of legal drinking age obviously inebriated, evidence of aiding and abetting, or any act which may convey a negative image of our fraternity as determined by the PR VP.

Clause 6 Once a post is reported, the member has twelve hours to remove the post or contact the PR VP to discuss. If the member does not remove the post within the twelve hours, or immediately following the discussion with the PR VP, she will be placed on an automatic social probation as outlined in the bylaws. All reports will be documented by the PR VP and once a member receives 3 reports within a semester regardless of immediate removal, the member will be placed on an automatic social probation. Report counting is reset at the beginning of each semester.

Clause 7 So long as the appropriate procedures have been followed as outlined in sub-section 2, any member who disagrees with the judgment of the PR VP can make a request of the Executive Board to review the offending post. The Executive Board will then determine if the content is appropriate to repost.

Clause 8 Members are required to “follow” or “friend” the President and PR VP on all social media. Should a member delete, unfriend, or block the President or PR VP this action will be reported and follows the same procedures as outlined in sub-section 2 and has the potential to lead to probationary actions.

Clause 9 Depending on the severity of the content, and as outlined National Constitution and Bylaws, the Chapter Advisor holds the right to place any member on immediate probation or pursue suspension for content posted on social media with or without consultation with the Executive Board.

Article XIII - Conventions

Section 1 The chapter is to send at least one delegate to the National Convention and Alpha Xi Delta’s National Leadership Program every year. The delegate that goes to National Convention or Alpha Xi Delta’s National Leadership Program is required to return to the college the term following the convention. If the delegate does not return to college in the following term, she will be financially responsible to the chapter for all expenses incurred for National Convention or Alpha Xi Delta’s National Leadership Program.

Article XIV - Hazing

Section 1 Hazing, as defined by the C.A.R.E. manual, is any activity which subtly or flagrantly demeans, embarrasses, threatens, frightens, invites ridicule of, or draws inappropriate attention to a member and as an attitude implies one member is superior to another or that initiation must be earned through personal services or meaningless activities for initiated members. Alpha Xi Delta will not at anytime participate in any form of hazing. See the National Constitution and Bylaws and the C.A.R.E. manual.

Article XV - Alumnae Privileges

Section 1 Any alumnae member of Alpha Xi Delta in good standing may attend any chapter meeting, pledging, or initiation ceremony held by the Iota Pi Chapter. However, they may not make suggestions or discuss motions and may not vote.

Section 2 Invitation of alumnae to social events is at the discretion of the Executive Committee. Request for invitation to social events must be submitted to the Executive Committee prior to the Executive meeting before the event.

Article XVI - Advisory Board

Section 1 Advisory Board

Clause 1 *Chapter Advisor*: A Chapter Advisor is appointed by the Area Facilitator.

Clause 2 *Advisors*: The Chapter Advisor appoints a committee of advisors to assist in chapter development in the areas of membership, finance, academic achievement, new member program, programming and other areas as she may deem necessary.

Clause 3 *Chapter Advisor Vote*: The Chapter Advisor is to have the right to exercise one vote in all chapter matters and she may, at her discretion, delegate this vote to be exercised by any one of the official advisors.

Section 2 As a requirement of the university, Alpha Xi Delta is to have a faculty or staff member of Coastal Carolina University to serve as a faculty advisor. The faculty/staff advisor is to be appointed by the Chapter Advisor.

Section 3 *Meetings*. Each officer shall meet with their respective advisor at least once per term. An annual meeting will be held each year in C-Term and will serve as a transition meeting between incoming and outgoing officers and incoming and outgoing advisors, if applicable.

Article XVII - Big and Little Sisters

Section 1 Eligibility

Clause 1 No member may take a Little Sister if she is on any type of probation.

Clause 2 Unexcused absences from any recruitment event will result in loss of chance to receive a Little Sister.

Clause 3 The President, New Member Orientation Chair, and Assistant New Member Orientation Chair (at time of Initiation) are ineligible to take Little Sisters from that new member class while serving their term, unless deemed necessarily appropriate by the Executive Committee.

Clause 4 Attendance at the new member retreat and big training, and new member meetings is required to be eligible to be a big sister. The number of required new member meetings shall be determined based on the length of the

new member program. If the new member program is 5 or 6 weeks long, members must attend 4 meetings to be considered eligible. If the new member program is 7 weeks long, members must attend 5 meetings to be considered eligible. If the new member program is 8 weeks long, members must attend 6 meetings to be considered eligible.

Clause 5 In the event that a sister is unable to attend any of the events required of big sisters for legitimate reasons, she should notify the Recording Secretary, at least 24 hours before the event. Additionally, the sister shall submit the Big Eligibility Write-In form (Appendix XII) to the executive committee in order to be reconsidered for eligibility.

Section 2 Selection Process

Clause 1 All new members and initiated members shall submit a list of their three preferred sister partners and any other required forms to the New Member Orientation Chair by the deadline specified by the New Member Orientation Chair. No oral lists will be accepted.

Clause 2 It shall be the job of the New Member Orientation Chair, President and Chapter Advisor (if available) to assign Big/Little sister partnerships.

Clause 3 The eligible Big list must be approved by the Executive Committee prior to distribution. All Big/Little pairings are done in the favor of the Little's preference and at the discretion of the Executive Committee.

Article XVIII - Recruitment

Section 1 During formal recruitment the Ritual Chair will act as Preference Day Chair, and the New Member Orientation Chair will act as Bid Day Chair.

Section 2 All Recruitment activities, retreats, workshops, and ceremonies are mandatory.

Clause 1 All known excuses for formal recruitment activities must be submitted by specified time as set by the June 1 to Membership Vice President and Recording Secretary. Failing to submit an excuse in time and not attending activities will result in an unexcused absence.

Clause 2 All members are expected to arrive 15 minutes early to each formal recruitment activity in order to be counted as present.

Article XIX - Amendments

Section 1 Amendments to these bylaws may be made by a seven-eighths vote of the entire membership eligible and present to vote. Two weeks should elapse between the first reading of an amendment and the chapter vote.

Bylaws accepted by _____ Chapter

Date _____

Appendix A

Merit Probation Contract

As a result of not accruing the minimum 80% merit points as required by the Bylaws of the Iota Pi Chapter of Alpha Xi Delta, you are being placed on merit probation. The terms of your probation are as follows:

-You must turn in any Alpha Xi Delta pin you have (Quill, colony Pin, New Member Pin) for the first month of _____.

-Your vote at Chapter Meetings, Recruitment Events and all other Chapter events is revoked for the first month of _____.

-You cannot attend any chapter sponsored social events for the first month of _____.

-You cannot hold an officer position for the first month of _____. If you have a position it will be revoked and a permanent replacement will be made according to the bylaws.

If after one month (ending ____). you do not have above 80% merit points you will be kept on probation for a secondary term, ending on month into next term (ending ____). If at the end of this second probation period you have not raised your merit points above 80%, you will be forced to release your membership from Alpha Xi Delta.

I have read and agreed to the above terms and conditions

Member Name Signature Date

Chapter President Name Signature Date

Chapter Advisor Name Signature Date

Appendix B

Financial Probation Contract

I, _____, have been informed of the following:

- I have 15 days (from the date on this contract) to make a payment in full of my debts before the membership suspension process begins.
- The following terms of my financial probation are effective immediately:
- I will be under the supervision of the chapter executive committee and the Chapter Advisor or the party imposing probation.
- I will relinquish my badge during the period of my probation to the Chapter President.
- I may not be nominated to or hold office nor vote during the period of my probation.
- I will be ineligible to receive any Fraternity award.
- I will not be eligible to attend any chapter social functions

Member's Signature

Date

Chapter President

Date

Financial Vice President

Date

Appendix C

Academic Probation Contract

I, _____, understand my cumulative GPA has fallen below the standards of Alpha Xi Delta (2.5 GPA) and my membership is at risk if my GPA is not improved.

My probationary term begins: _____

These are the parameters of academic probation:

- I am not eligible to participate in social events to focus on my academic progress.
- I am not eligible to take a Little.
- I am not eligible to hold an office within the sorority.
- I relinquish my chapter vote.
- I am still required to attend all mandatory chapter events.

Looking at my last semester, these are the reasons I did not achieve academic success:

-
-
-

Steps I will take to improve my academic success:

-
-
-
-

Goals I have for this semester:

-
-
-
-

While on academic probation I am under direct supervision of the academic achievement chair and will attend biweekly update meeting with the academic achievement chair to discuss my progress and academic standing. I agree to release all grades on tests, quizzes, class assignments, and projects to the academic achievement chair and will bring graded assignments to the biweekly meeting.

I realize I will automatically be released from academic probation when my GPA has reached the required cumulative GPA of 2.5.

Sister's Signature

Academic Achievement Chair Signature

Appendix D

Social Probation Contract

The following are terms of probation for:

Decided by the Executive Committee of the Iota Pi Chapter of Alpha Xi Delta on:

She is being placed on social probation for:

Probation begins:

Probation ends:

Terms:

1. No socials may be attended in this period.
2. No chapter vote.
3. Must surrender quill.
4. Must attend all chapter meetings.
5. Not eligible to run for an office/ hold office.
- 6.

I have read and understand the terms of my probation.

Signature

Date

President

Date

Chapter Life Vice President

Date

Chapter Advisor

Date