

Alpha Delta Pi Chapter Standing Rules

STANDING RULES OF THE Theta Beta CHAPTER OF ALPHA DELTA PI

ATTENDANCE AND PARTICIPATION

- Section 1: **PARTICIPATION:** Only Alpha and Delta members enrolled at the Coastal Carolina chapter advisors, and special invited guests may attend chapter meetings and activities.
- Section 2: **REQUIRED ATTENDANCE:** All members must attend weekly chapter meeting, Spirit Week workshops, pre-recruitment workshops, formal recruitment week, COR/informal recruitment activities, Bid Day, ritual, and Founders Day (if applicable) activities as well as other events designated on the Master Calendar.
- Section 3: **EXCUSED ABSENCE:** A member who is unable to attend meetings/ events must submit a written excuse to the Director of Standards and Ethics 1 day(s) prior to the missed meeting/event. The Director of Standards and Ethics will review the excuses with Standards Council, who will decide if the member is excused. The Director of Standards and Ethics will advise the member if she will be excused.

Acceptable excuses for missing events are:

1. Illness (A doctor's note may be required)
2. Death in the family or other family emergency
3. Religious observance
4. Scheduled class conflict (class is not available at a time to prevent missing Alpha Delta Pi commitments)
5. Graduate examinations
6. Participation in pre-scheduled University sports/ clubs, excluding intramurals

- Section 4: **OFFICER ATTENDANCE:** Officers are required to attend the applicable team/board meetings as outlined in their officer duties and responsibilities. Panhellenic or Inter-Sorority Council (ISC) representatives are required to attend all designated Panhellenic/ISC meetings.

- Section 5: **FINES:** The following fines will be assessed for unexcused absences:

Event

Fine

- Section 6: **PARTICIPATION/POINT SYSTEM:** Points will be awarded for participation and involvement in the following meetings/events:

Event/Activity
PHILANTHROPY EVENTS
HOMECOMING
GREEK WEEK

Points
POINTS
DETERMINED
AT THE CHAIR
APPOINTED
DISCRETION

FINANCIAL STANDING RULES

- Section 1: **DUES AND OTHER FEES:** Member dues and other fees will be announced at the first meeting after the chapter budget has been approved. Alpha member dues will be announced at the first Alpha member class meeting. Alpha and Delta member dues must be equal in amount.
- Section 2: **DUES FOR MEMBER TEMPORARILY OFF CAMPUS:** Any member who temporarily leaves campus for study abroad, internship, student teaching or undergraduate/graduate programs shall pay chapter dues consisting of \$92.00 for the semester/term she is not on campus plus any additional dues or fees that the chapter pays on behalf of the member.
- Section 3: **INVOICE:** Each Alpha and Delta member will be issued a dated invoice via the approved Sorority accounting system.
- Section 4: **DUE DATE:** Invoices are due 5 days after the invoice date.
- Section 5: **PAYMENT METHOD:** Invoices must be paid by credit card, debit card, e-check, personal check, cashier's check or money order and submitted directly to the approved Sorority accounting system. Alpha Delta Pi will not accept cash for payment.
- Section 6: **FINES:** Fines will be levied as the chapter's Standing Rules dictate. Fines will be added and invoiced via the next monthly invoice sent to the member via the approved Sorority accounting system. A member whose fine remains unpaid after 5 days is considered delinquent.
- Section 7: **MEMBERSHIP CANCELATION:** Voluntary membership cancellation or membership cancellation does not excuse the member/Alpha member from debts incurred during membership/Alpha membership. Dues will continue to accrue according to the dues and fees levied until a member/Alpha member cancellation has been granted.
- Section 8: **MOVING OUT OF ALPHA DELTA PI HOUSING:** An Alpha or Delta member moving out of Alpha Delta Pi housing is not excused from past or future debts in connection with her signed room contract nor dues and fees owed to the chapter.

HOUSING STANDING RULES

- Section 1: **HOUSING POLICIES:** N/A
- Section 2: **LOCKS/SECURITY SYSTEM:** All Alpha Delta Pi housing must be locked 24 hours a day. A security alarm system, if applicable, must be in the armed mode 24 hours a day.
- Section 3: **PETS AND WEAPONS:** There shall be no pets in Alpha Delta Pi housing. There shall be no weapons (guns, knives, etc.) in Alpha Delta Pi housing.
- Section 4: **ALCOHOL AND ILLEGAL SUBSTANCES:** No alcohol or non-prescription, non-over the counter substances are permitted on chapter property.
- Section 5: **VISITATION:** In Alpha Delta Pi chapter housing, guests are only allowed in private areas for maintenance, repair or transport/haulage or for special celebrations such as Parents' Weekend or Alumnae Reunions.
- Section 6: **LIVE-IN/LIVE OUT REQUIREMENTS:** The chapter's housing facility must be filled at all times before members are allowed to live out. The order for granting n/a is as follows: n/a
- Section 7: **ROOMMATE CHOICE:** n/a
- Section 8: **ROOM ASSIGNMENTS:** Room assignments shall be made as follows: n/a
- Section 9: **CLEAN/ORDERLY HOUSING FACILITY:** Alpha and Delta members are required to maintain the clean and orderly appearance of the chapter facility.
- Section 10: **NOISE:** A quiet atmosphere will be maintained in the chapter facility from the hours of n/a During finals week, quiet hours will be enforced 24 hours a day.
- Section 11: **PERSONAL PROPERTY:** Individual rooms should be locked to ensure privacy and security of personal belongings.
- Section 12: **SMOKING:** In order to promote a safe, healthy and gracious environment, smoking shall not be permitted in any chapter facility.
- Section 13: **EATING AREAS:** Eating and drinking will be allowed in the following areas of the chapter housing facility: n/a
- Section 14: **ROOM DEPOSIT:** A member must clean her room prior to moving out of the house. If the room is left in poor condition, the member will lose a portion or all of her house deposit as decided jointly by the House Director and the House Corporation officer who conducts the final inspection.
- Section 15: **MEALS:** n/a

- Section 16: **OVERNIGHT GUESTS:** Alpha Delta Pi residential facilities are for member use. Overnight guests are for special events only and not for regular or multiple use by the same guest. Therefore, overnight guests are discouraged. To host an overnight guest, the member must n/a Failure to inform and/or seek necessary permission will result in a Standard Council Meeting.
- Section 17: **INTIMATE CONTACT:** As a residential environment aimed at supporting the academic mission of the host institution, the chapter facility should not be a location for physical intimacy or sexual relations among members and/or guests. Inappropriate behavior will result in a Standard Council Meeting.

SCHOLARSHIP STANDING RULES

- Section 1: **GPA REQUIREMENT:** A member must maintain 2.75 average (4.00 university GPA equivalent), both cumulative and prior term, to be in good standing. (*Note: Minimum requirement may be higher with approval of the Collegiate Province Director.*)
- Section 2: **OFFICIAL GRADE TRANSCRIPT:** Each Alpha and Delta member must submit a copy of her official grade transcript to the Scholarship Chair for the semester. Failure to do so will result in a standards council meeting.
- Section 3: **MEMBERS NOT MEETING GPA:** A member receiving below 2.75 grade point average for the prior term (2.75 university GPA equivalent) will have a meeting with Scholarship Chair and Standards Council Meeting. The Scholarship Chair and Director of Standards and Ethics will notify the member. (*A higher GPA for good standing may be used with approval from the Collegiate Province Director.*)
- Section 4: **SCHOLARSHIP REQUIREMENT TO HOLD OFFICE:** A member must have 2.7 grade point average (4.00 university GPA equivalent), both cumulative and prior term, to run for an office/position and to remain in office/position. Officers failing to achieve the required GPA may have to forfeit their office. The Scholarship Chair must also verify the grade point average of members seeking election prior to the slating process.
- Section 5: **DIAMOND SISTER REQUIREMENT:** A member must maintain a grade point average of 2.7 in order to be a Diamond Sister.
- Section 6: **ALPHA MEMBER SCHOLARSHIP REQUIREMENTS:** The pledging requirement for this chapter shall be as follows: (based on chapter membership selection goals)
- A 2.8 GPA for incoming freshmen
 - A 2.8 GPA for those women with established college grades (both cumulative and prior term)

(Note: Minimum may be higher.)

Section 7: **ALPHA AND DELTA MEMBER STUDY PROGRAM:** All Alpha and Delta members must follow the study program developed by the Scholarship Chair and approved by the chapter. 0-1.0: Discretion of scholarship chair, 1.1-2.09:10 hours, 2.1-2.29: 8 hours, 2.3-2.49:6 hours 2.5-2.69: 5 hours

Date of Approval by Collegiate Province Director: **SELECT DATE.**

Date of Approval by Chapter: 4/12/2015